

Ask your current school to complete and return three recommendation forms: Math, English, and Administrative

## ADMINISTRATIVE RECOMMENDATION Page 1 of 2

Your candid assessment of this student will have a bearing on our admission decision, and your insights will remain confidential. Thank you for your thoughtful consideration and comments.

### THIS IS A CONFIDENTIAL FORM

STUDENT INFORMATION \_\_\_\_\_ Current Grade \_\_\_\_\_  
first middle last

Application to \_\_\_\_\_ For Grade \_\_\_\_\_ School Year \_\_\_\_\_  
name of school

Relationship to Student \_\_\_\_\_ How long have you known this student? \_\_\_\_\_  
(e.g. guidance counselor) (months/years)

***Please check the appropriate answer and provide explanations if you check “Yes” to any of the following:***

Are there any special strengths or talents that this student contributes to your school?  Yes  No

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Are there any special circumstances or problems of which we should be aware?  Yes  No

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Has the student ever been involved in a serious infraction of school rules?  Yes  No

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Have any specific learning differences been noted? If so, have any modifications been made to the student’s academic program to help her cope with learning differences?  Yes  No

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# ADMINISTRATIVE RECOMMENDATION Page 2 of 2

Has any outside testing been administered in the last two years?

 Yes

 No

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Have the parents had a positive relationship with the school?

 Yes

 No

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PLEASE INDICATE THE FAMILY'S RELATIONSHIP WITH THE SCHOOL IN THE FOLLOWING AREAS:

Cooperation with school regulations	<input type="checkbox"/> Always	<input type="checkbox"/> Usually	<input type="checkbox"/> Sometimes	<input type="checkbox"/> Rarely
Cooperation with faculty/administration	<input type="checkbox"/> Always	<input type="checkbox"/> Usually	<input type="checkbox"/> Sometimes	<input type="checkbox"/> Rarely
Communication with school	<input type="checkbox"/> Always	<input type="checkbox"/> Usually	<input type="checkbox"/> Sometimes	<input type="checkbox"/> Rarely
Participation in school community	<input type="checkbox"/> Always	<input type="checkbox"/> Usually	<input type="checkbox"/> Sometimes	<input type="checkbox"/> Rarely
Fulfillment of financial responsibilities	<input type="checkbox"/> Always	<input type="checkbox"/> Usually	<input type="checkbox"/> Sometimes	<input type="checkbox"/> Rarely
Involvement in student's education	<input type="checkbox"/> Always	<input type="checkbox"/> Usually	<input type="checkbox"/> Sometimes	<input type="checkbox"/> Rarely
Parental expectations for student	<input type="checkbox"/> Realistic	<input type="checkbox"/> Unrealistic	<input type="checkbox"/> Unknown	

PLEASE ADD ANY COMMENTS WHICH MAY HELP US KNOW THE STUDENT BETTER:

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**I recommend this student:**     Enthusiastically     Strongly     Neutrally     With Reservation     Not At All

\_\_\_\_\_  
*Signature of Administrator*

\_\_\_\_\_  
*Name and Title (please print)*

\_\_\_\_\_  
*Date*

School \_\_\_\_\_ Address \_\_\_\_\_

