# ADMINISTRATIVE RECOMMENDATION

Your candid assessment of this student will have a bearing on our admission decision, and your insights will remain confidential. Thank you for your thoughtful consideration and comments.

## THIS IS A CONFIDENTIAL FORM

### STUDENT INFORMATION

<table>
<thead>
<tr>
<th>first</th>
<th>middle</th>
<th>last</th>
<th>Current Grade</th>
</tr>
</thead>
</table>

Application to: ____________________________  For Grade: ________  School Year: __________________

(name of school)

Relationship to Student: ____________________________  How long have you known this student? ________ (months/years)

(e.g. guidance counselor)

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Please check the appropriate answer and provide explanations if you check “Yes” to any of the following:

- **Are there any special strengths or talents that this student contributes to your school?**
  - [ ] Yes
  - [ ] No

- **Are there any special circumstances or problems of which we should be aware?**
  - [ ] Yes
  - [ ] No

- **Has the student ever been involved in a serious infraction of school rules?**
  - [ ] Yes
  - [ ] No

- **Have any specific learning differences been noted? If so, have any modifications been made to the student's academic program to help her cope with learning differences?**
  - [ ] Yes
  - [ ] No

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Has any outside testing been administered in the last two years?

☐ Yes  ☐ No

__________________________________________________________________________________________________________________________________________________________________

__________________________________________________________________________________________________________________________________________________________________

__________________________________________________________________________________________________________________________________________________________________

Have the parents had a positive relationship with the school?

☐ Yes  ☐ No

__________________________________________________________________________________________________________________________________________________________________

__________________________________________________________________________________________________________________________________________________________________

__________________________________________________________________________________________________________________________________________________________________

PLEASE INDICATE THE FAMILY’S RELATIONSHIP WITH THE SCHOOL IN THE FOLLOWING AREAS:

Cooperation with school regulations
☐ Always  ☐ Usually  ☐ Sometimes  ☐ Rarely

Cooperation with faculty/administration
☐ Always  ☐ Usually  ☐ Sometimes  ☐ Rarely

Communication with school
☐ Always  ☐ Usually  ☐ Sometimes  ☐ Rarely

Participation in school community
☐ Always  ☐ Usually  ☐ Sometimes  ☐ Rarely

Fulfillment of financial responsibilities
☐ Always  ☐ Usually  ☐ Sometimes  ☐ Rarely

Involvement in student’s education
☐ Always  ☐ Usually  ☐ Sometimes  ☐ Rarely

Parental expectations for student
☐ Realistic  ☐ Unrealistic  ☐ Unknown

PLEASE ADD ANY COMMENTS WHICH MAY HELP US KNOW THE STUDENT BETTER:

__________________________________________________________________________________________________________________________________________________________________

__________________________________________________________________________________________________________________________________________________________________

__________________________________________________________________________________________________________________________________________________________________

I recommend this student:  ☐ Enthusiastically  ☐ Strongly  ☐ Neutrally  ☐ With Reservation  ☐ Not At All

Signature of Administrator  Name and Title (please print)  Date

School_________________________  Address _____________________________

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